How to use Lotsa Helping Hands

To Join our Caring Community:

1. Go to Lotsa Helping Hands website
2. Click “Join this Community”
3. Type in your name, email address and create a password. The password needs to be 8-12 characters long and must include one number.
4. Check the box that says you have read their terms.
5. Click “Request to Join”

Within 48, you will get a confirmation email. When you get that email do the following:

1. Click on the URL link in your email
2. You will be asked to sign in with your name and password. If you haven’t selected a password yet, it was ask you to do it at this point.
3. You will then be directed to our Caring Community Website

The first thing you do on the website is:

1. Click “Volunteer Descriptions” which is in the main menu bar.
2. This will take you a form to complete. The form lists all of our volunteer opportunities. Select the ones that you wish to get emails about.
3. When you submit the form, click your back arrow to return to the Caring Community welcome page.
4. Next, click on “Me”
5. Click on “Basic Information” from the side menu and complete as much of the information as you wish.
6. Click on “Contact Information” from the side menu and complete as much of the information as you wish.
7. Click on “Privacy Settings” and determine whether you want everyone in Caring Community (only Temple Sinai members) or just the Helping Hands committee to know your phone number, email and address.
8. Click on “Preferences” on the side menu. Select what you wish on this page and then click “Email Optout Manage” There is no reason that you need to receive any of these emails from the Lotsa Helping Hands organization. Make sure that none of the boxes are checked and then Click “Save Changes”
When you get an email asking you to volunteer:

1. Click on “Visit our Community Site: Temple Sinai’s Caring Community” at the bottom of your email.
2. It will take you to our site, where you will click “Sign In” and enter your name and password.
3. Click on “Calendar” and you will see all of the volunteer opportunities that are not filled listed on the calendar in green.
4. Click on the one you are interested in.
5. A full description of the opportunity will come up. If you want to fulfill this task, click “Sign Up Now”
6. A page will come up that confirms you are signing up. To finish the process, click on “Send Email”
7. You will get a confirmation email that you signed up for the opportunity and then reminders are the activity gets closer.
8. You can also add the activity directly to your calendar.